

	STEPS	BEFOREHAND Notice, understand, be triggered.	USING THE SERVICE Decide to use, first use, further use, help with problems.	AFTER USE Relationship building, stimulating re-use, end of use.
USERS	ACTIVITY What does the user do in this step?			
OFFICE	TOUCH POINT What do the user and employee use for this? (folder, form, membership card, etc.)			
FRONT	ACTIVITY What happens here? (what does the employee do, what does the application do, etc.)			
			BEHIND THE SCENES	
BACK OFFICE	INTERNAL PROCESSES What do your employees or systems do behind the scenes?			
BAC	EXTERNAL PROCESSES What happens in the eco-system?			
	TO DEVELOP			